

BOARD OF SUPERVISORS  
COUNTY OF YORK  
YORKTOWN, VIRGINIA

**Agenda**

Regular Meeting  
May 19, 2020

Board Room  
York Hall  
301 Main Street  
6:00 p.m.

**Call to Order**

**Invocation**

Youth Commission

**Pledge of Allegiance to the Flag of the United States of America**

**Roll Call**

**PRESENTATIONS**

- A 2020 Outstanding Youth Awards. Presentation to recipients of the Outstanding Youth Awards in the categories of Compassion, Community Service, Overall Achievement, and Courage.
- B COVID 19 Update. Receive update from Mark Bellamy, Deputy County Administrator.

**CITIZENS' COMMENT PERIOD**

***\*CITIZEN COMMENTS MAY BE MADE BY CALLING 757-890-4054. PHONE LINE WILL OPEN AT 5:45 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE CITIZENS' COMMENT PERIOD.\****

**COUNTY ATTORNEY REPORTS AND REQUESTS**

**COUNTY ADMINISTRATOR REPORTS AND REQUESTS**

**MATTERS PRESENTED BY THE BOARD**

\*CAPITAL LETTERS INDICATE NO WRITTEN MATERIAL.

6:55 p.m.

**RECESS**

7:00 p.m.

**PUBLIC HEARINGS**

1

Application No. UP-944-20, Kristine M. Habetler and Nichole D. Smith. Consider adoption of proposed Resolution R20-50 to approve a request for a Special Use Permit, pursuant to Sections 24.1-281(b), 283(b)(1), and 283(e) of the York County Zoning Ordinance, to authorize the establishment of a day care center for up to twelve (12) children as a home occupation with non-resident employees and more than 400 square feet of floor area in an existing single-family detached home on a 2.3-acre parcel of land located at 3601 Seaford Road (Route 622).

***\*PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4051. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.\****

- a. Memorandum from County Administrator.
- b. Excerpts from Planning Commission meeting minutes dated 3/11/20.
- c. Zoning Map.
- d. Project Narrative.
- e. Sketch Plan.
- f. Floor Plan.
- g. Proposed Resolution R20-50.

2

Application No. UP-945-20, Matthew Reno (Coastal Custom Guns LLC). Consider adoption of proposed Resolution R20-51 to approve a request for a Special Use Permit, pursuant to Section 24.1-283(b)(1) of the York County Zoning Ordinance, to authorize a firearms sales and gunsmithing business as a home occupation with on-site customer/client contact in a detached garage located at 304 Mastin Avenue (Route 1242).

***\*PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4052. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.\****

- a. Memorandum from County Administrator.
- b. Excerpts from Planning Commission meeting minutes dated 3/11/20.
- c. Zoning Map.
- d. Narrative.
- e. Sketch Plan.
- f. Floor Plan.
- g. Photos.
- h. Citizen Letter.
- i. Proposed Resolution R20-51.

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- 3 Application No. ZM-183-20, Johnny L. and Joanne J. Holmes. Consider adoption of proposed Ordinance No. 20-9 to approve to amend the York County Zoning Map by reclassifying a 1.3-acre parcel located at 125 Baptist Road (Route 660) and further identified as Assessor's Parcel No. 17-121 from GB (General Business) to R13 (High-density single-family residential).
- \*PUBLIC HEARING COMMENTS MAY BE MADE BY CALLING 757-890-4053. PHONE LINE WILL OPEN AT 6:00 PM ON TUESDAY, MAY 19, AND WILL REMAIN OPEN THROUGH THE CLOSE OF THE PUBLIC HEARING.\****
- a. Memorandum from County Administrator.
  - b. Excerpts from Planning Commission meeting minutes dated 3/11/20.
  - c. Zoning Map.
  - d. Vicinity Map.
  - e. Proposed Ordinance No. 20-9.
- UNFINISHED BUSINESS** None.
- CONSENT CALENDAR**
- 4 Approval of Minutes. Consider approval of the minutes of the following meetings of the York County Board of Supervisors:
- a. Unapproved minutes of the April 21, 2020, Emergency Meeting.
  - b. Unapproved minutes of the April 21, 2020, Regular Meeting.
- 5 Commend the 2019-2020 Youth Commission Members. Consider adoption of proposed Resolution R20-39 to commend the members of the 2019-2020 Youth Commission.
- a. Memorandum from County Administrator.
  - b. Proposed Resolution R20-39.
- 6 Application No. UP-948-20 Digges Company – Firing Range. Consider adoption of proposed Resolution R20-61 to extend the term of a previously approved Special Use Permit for an indoor firing range at 1558 Penniman Road.
- a. Memorandum from County Administrator.
  - b. Zoning Map.
  - c. Applicant Letter.
  - d. Sketch Plan.
  - e. Proposed Resolution R20-61.
- 7 Application No. UP-949-20 Digges Company – Recycling Plant. Consider adoption of proposed Resolution R20-62 to extend the term of a previously approved Special Use Permit for a recycling plant at 1540 and 1558 Penniman Road.

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- a. Memorandum from County Administrator.
  - b. Zoning Map.
  - c. Applicant Letter.
  - d. Sketch Plan.
  - e. Proposed Resolution R20-62.
- 8 Household Chemical Collection - Service Agreement. Consider adoption of proposed Resolution R20-69 to authorize the County Administrator to execute a contract with the Virginia Peninsulas Public Service Authority for a Household Chemical Collection Agreement.
- a. Memorandum from County Administration.
  - b. Household Chemical Service Agreement
  - c. Proposed Resolution R20-69.
- 9 Mutual Aid Agreement – Department of the Navy. Consider adoption of proposed Resolution R20-48 to authorize the County Administrator to execute a Mutual Aid Agreement between the County and the Department of the Navy.
- a. Memorandum from County Administrator.
  - b. Mutual Aid Agreement.
  - c. Proposed Resolution R20-48.
- 10 Mutual Aid Agreement – Joint Base Langley-Eustis. Consider adoption of proposed Resolution 20-49 to authorize the County Administrator to execute a Mutual Aid Agreement between the County and the 633D Air Base Wing Joint Base Langley-Eustis.
- a. Memorandum from County Administrator.
  - b. Mutual Aid Agreement.
  - c. Proposed Resolution R20-49.
- 11 Employee of the Quarter. Consider adoption of proposed Resolution R20-58 to commend the Employee of the Quarter for the first quarter of 2020.
- a. Memorandum from County Administrator.
  - b. Proposed Resolution R20-58.

**NEW BUSINESS** None.

**CLOSED MEETING**

**FUTURE BUSINESS**

Adjournment

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Regular Meetings and Work Sessions of the Board of Supervisors that are held in York Hall air live on WYCG-TV Cox Cable Channel 46, Verizon Channel 38, and live on-line at [www.yorkcounty.gov/tv](http://www.yorkcounty.gov/tv).

The next Regular Meeting of the York County Board of Supervisors will be held at 6:00 p.m., Tuesday, June 2, 2020, in the East Room, York Hall.

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